

**Board of Education Special Regular Meeting  
January 10, 2012  
5:30 P.M.  
Zanesville City Schools  
Administrative Center Board Room  
160 N. Fourth Street  
Zanesville, Ohio**

*Board of Education Members:*

*Lee Eppley, President  
Brian Swope, Vice President  
Scott Bunting  
Anne Hoffer  
Janet Stewart*



*Terry Martin, Superintendent  
Jolene Carter, Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

# TABLE OF CONTENTS

January 10, 2012  
Special Regular Board Meeting – 5:30 p.m.

<b>A.</b>	<b>CALL TO ORDER</b> – President		
<b>B.</b>	<b>PLEDGE OF ALLEGIANCE</b>		
<b>C.</b>	<b>ROLL CALL</b> – Jolene Carter .....	Page	1
<b>D.</b>	<b>INTRODUCTION OF GUEST</b>		
<b>E.</b>	<b>ZEА PRESENTATIONS/COMMENTS</b>		
<b>F.</b>	<b>REPORT OF BOARD OF EDUCATION</b>		
	1. Approval of Minutes .....	Page	1
 <b>LEGISLATIVE AND OTHER TOPICS</b> <b>PUBLIC PARTICIPATION</b>			
<b>G.</b>	<b>REPORT OF TREASURER OF THE BOARD OF EDUCATION</b> – Jolene Carter		
	1. December Financial Reports.....	Page	1
	2. Reconciliations.....	Page	1
<b>H.</b>	<b>SUPERINTENDENT’S RECOMMENDATIONS</b> – Terry Martin		
	<b>PERSONNEL RECOMMENDATIONS</b>		
	1. Salary Adjustment - Certificated .....	Page	2
	2. Resignation - Administrative .....	Page	2
	3. Unpaid Leaves of Absence .....	Page	2
	4. Attendance at Meetings/Events.....	Page	3
	5. Supplemental Contracts .....	Page	3
	6. Employment - Substitutes .....	Page	3

# TABLE OF CONTENTS

January 10, 2012  
Special Regular Board Meeting – 5:30 p.m.

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
BUSINESS RECOMMENDATIONS**

7. Service Agreement with Eagle Wings Academy.....	Page	4
8. Policy Items for Adoption.....	Page	4

**H. SUPERINTENDENT’S RECOMMENDATION – Terry Martin  
OTHER RECOMMENDATIONS**

**I. REPORT/DISCUSSION ITEMS ..... Page 5**

- Architects – Building Update

**J. CLOSING COMMENTS ..... Page 5**

**K. EXECUTIVE SESSION..... Page 5**

**L. MEETING ADJOURNMENT..... Page 6**

**C. ROLL CALL – Jolene Carter**

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on December 20, 2011.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter**

BE IT RESOLVED, to approve the following recommendations:

**1. December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**2. Reconciliations**

Approve the following reconciliations for December:

- General
- Payroll

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Salary Adjustments – Certificated**

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

**Lisa Melsheimer MA+15**

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**2. Resignation - Administrative**

Accept the resignation of M. Beth Dougherty, Dean of Students at John McIntire Elementary, effective July 1, 2012. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**3. Unpaid Leaves of Absence**

Approve the following personnel for unpaid leaves of absence:

<b>Name</b>		<b>Total Days</b>
Darla Axline	12/12, 12/13, 12/14, 12/15 and 12/16	5 days

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**4. Attendance at Meetings/Events**

Approval be granted for individuals to attend professional development meetings as per attached listing.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**5. Supplemental Contracts**

Accept the resignation of Jenny Williams as Varsity Assistant Softball Coach, effective immediately.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**6. Employment – Substitutes**

Approve the following substitute aides/secretaries/library technician, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

<b>Substitute Aides/Secretaries/Library Tech</b>			
Mary Klemens			

Approve the following substitute custodian, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

<b>Substitute Custodian</b>			
Chad Bleakney			

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

**7. Service Agreement with Eagle Wings Academy**

Approve an additional service provider agreement in the amount of no more than \$23,625.00 with Eagle Wings Academy for educational services of a Zanesville City Schools student.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
OTHER RECOMMENDATIONS**

**8. Policy Items for Adoption**

Approve the following policies for adoption:

1422.02	Nondiscrimination Based on Genetic Information of the Employee
1432	Sick Leave
1461	Unrequested Leaves of Absence/Fitness for Duty
1623	Prohibition Against Disability Discrimination in Employment
3123	Prohibition Against Disability Discrimination in Employment
4123	Prohibition Against Disability Discrimination in Employment
1460	Physical Examination
2260.01	Prohibition Against Discrimination Based on Disability
3122.02	Nondiscrimination Based on Genetic Information of the Employee
3160	Physical Examination
3161	Unrequested Leaves of Absence/Fitness for Duty
3432	Sick Leave
4122.02	Nondiscrimination Based on Genetic Information of the Employee
4160	Physical Examination
4161	Unrequested Leaves of Absence/ Fitness for Duty
4432	Sick Leave
5113.02	School Choice Options Provided by the No Child Left Behind Act
6152.01	Waiver of School Fees for Instructional Materials
8510	Wellness
9160	Public Attendance at School Events

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart



**I. REPORT/DISCUSSION ITEMS**

- Architects – Building Update

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   Personnel matters

\_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials

\_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials

\_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students

\_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students

\_\_\_\_\_ to consider the purchase of property for public purposes

\_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

\_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

\_\_\_\_\_ conference with an attorney

\_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

\_\_\_\_\_ matters required by federal law or state statutes to be confidential

\_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley    \_\_\_\_\_ Hoffer    \_\_\_\_\_ Stewart    \_\_\_\_\_ Swope    \_\_\_\_\_ Bunting